



Director of Safety--Iowa Wing

CIVIL AIR PATROL

United States Air Force Auxiliary
P.O. Box 893, Washington, Iowa 52353-0893

03 MARCH 2003

Safety Week in Iowa Wing

To all Squadrons and Wing Staff:

Col. Russell Smith has ordered that Iowa Wing and all squadrons observe a Safety Week, from March 24 through March 31, 2003. This will be conducted as follows.

Each squadron commander is responsible for special attention to SAFETY for his unit. Following are suggested things for you to review.

1. Fire extinguisher date and condition [in meeting places, hangars, aircraft, and vehicles].
2. Condition of electrical wiring and extension cords.
3. Review procedures as to how to exit from meeting places...can members find their way out if they were blindfolded?
4. Observe area for fire hazards; and remove clutter and other hazards.
5. Pilots should have a briefing on emergency procedures; and review the Operating Handbooks for their aircraft. Are fire extinguishers OK? Is cargo net in place? Is your Pilot Information File current and complete?
6. Units with vehicles should make a concerted effort to check fluids, tires, belts for problems; and remove clutter and other hazards. Regarding tire pressures, there continues to be a controversy about which numbers you use: I favor strongly the use of the cold psi number on the tire itself; but the Compliance Inspectors are instructed to use the numbers from the vehicle manufacturer's operator's manual, and the label on the doorframe. So, until you hear differently please use the vehicle manufacturer's numbers. And use a tire gauge. Don't just go by appearance.

7. Educate yourselves and your units about the Iowa Wing Safety Regulation Supplements that are found on the Safety section of the Iowa Wing website.
8. Commanders and Safety Officers should make sure CAP form 26 and CAP form 78 are readily available to your members. And your members need to be instructed where they can find these forms, and how to fill them out. Make sure you know what are reportable injuries, and make sure your members know as well.
9. Operational Risk Management is our primary guide in Civil Air Patrol safety. It is a terrific concept, followed by all military services. Please learn and teach ORM. Guidance can be found on the Iowa Wing website, Safety section. And it can also be found on the National CAP website.
10. Finally, all members are "safety officers". By this we mean that each of us must look out for the safety and well-being of all. Just because you see a safety risk does not mean those around you do. Let others know about your observations and concerns.

Please report by E-mail to Doug Tindal, prairie1@iowatelecom.net by March 31, 2003, advising WHAT you have done to observe the Safety Week, and if you have been able to add to the above list. Your ideas are important. If you have questions or concerns please let me know ASAP.

Thank you for your cooperation.

Doug Tindal, Iowa Wing Director of Safety